

Confidential/Most Immediate

No. 23 (2)/2006-E.Coord
Government of India
Ministry of Finance
Department of Expenditure

North Block, New Delhi.
Dated the 14th December, 2011.

OFFICE MEMORANDUM

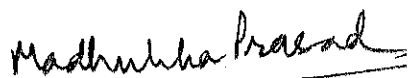
Subject:- **Foreign visits of Secretaries to the Government of India during Parliament session.**

Instructions on foreign visits of Secretaries to the Government of India have been issued from time to time. The D.O. letter No. 1/19/1/2010-Cab. dated 19/10/2010 from the then Cabinet Secretary, issued with the approval of Prime Minister, provides the latest guidelines on foreign visits of Secretaries. These instructions *inter-alia* provide that Secretaries should not travel abroad during Parliament Sessions.

2. However, proposals are still being received regarding foreign visits of Secretaries during Parliament session for consideration of Screening Committee of Secretaries.

3. In order to enable the Screening Committee of Secretaries to take a view on the proposed visit of Secretary to Gol during Parliament sessions, the referring Ministry/Department, in their proposal for consideration of the Screening Committee of Secretaries, should clearly indicate the absolute need and detailed justification for the Secretary's visit during the session, and also specify how parliamentary work relating to that Ministry/Department would be dealt with in the absence of Secretary.

4. This issues with the approval of Cabinet Secretary.


(Madhulika P. Sukul)
Joint Secretary (Pers.)

To All Secretaries to the Government of India

Copy to Cabinet Secretary