

F. No. 8(01)/PFMS/2023  
Government of India  
Ministry of Finance  
Department of Expenditure  
PFMS Division

North Block,  
New Delhi, 17<sup>th</sup> April, 2023

**OFFICE MEMORANDUM**

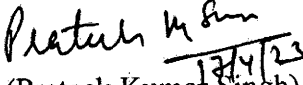
Subject: Role of Pr. CCAs/CCAs/CAs in Public Financial Management System (PFMS) and implementation of Department of Expenditure's instructions regarding flow of funds under Centrally Sponsored and Central Sector Schemes.

The undersigned is directed to refer to the subject cited above and to say that the Pr. CCAs/CCAs/CAs posted in various Ministries/Departments are required to play a proactive role in smooth operation of PFMS and compliance of instructions of the Department of Expenditure (DoE) regarding flow and management of funds under Centrally Sponsored and Central Sector Schemes. They are, inter-alia, responsible for the following -

- i. Pr. CCAs/CCAs/CAs, being the nodal officer of PFMS will be the first port of call for the Program Divisions (PDs) and Internal Finance Divisions (IFDs) for any PFMS related issues and they will strive to give a suitable solution to the PDs/IFDs in a time bound manner on such issues with the help of local NIC unit and in consultation with the PFMS HQ.
- ii. If the Pr. CCA/CCA/CA is unable to resolve any PFMS related issue, he/she may refer the matter to PFMS HQ with complete details of the issue and suggested measures. However, they should avoid simply forwarding the issues to HQ without any remarks/recommendations/suggestions.
- iii. Pr. CCAs/CCAs/CAs shall regularly interact with IFD/PDs on implementation of fund flow/expenditure management guidelines issued by the Department of Expenditure (DoE), Controller General of Accounts and PFMS HQ. Pr. CCAs/CCAs/CAs shall keep DoE and PFMS HQ informed regarding violations, if any, in implementation of these guidelines.
- iv. Pr. CCAs/CCAs/CAs shall ensure wide dissemination of the instructions issued by DoE and PFMS HQ regarding flow and management of funds among offices of their Ministry/Department and among scheme implementing agencies of the Ministry.

- v. Pr. CCAs/CCAs/CAs shall continuously assess the requirement of PFMS related training in their Ministry/Department and coordinate with the PDs and the concerned vertical of PFMS HQ to organize the same. They shall strive to develop trainers in their accounting formations who could be used for refresher trainings.

2. This issues with the approval of Finance Secretary and Secretary (Expenditure).

  
12/4/23  
(Prateek Kumar Singh)  
Director  
Tel. No. 23094961

To,

All Pr. CCAs/CCAs of all Ministries/Departments

Copy to:

1. Secretaries to all Ministries/Departments of the Government of India
2. Controller General of Accounts
3. Financial Advisors to all Ministries/Departments of the Government of India
4. Addl CGA, PFMS Division, O/o CGA