

No.A-12018/1/2019-Ad.II  
Government of India  
Ministry of Finance  
Department of Expenditure

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North Block, New Delhi  
Dated, the 9 Jan, 2020

CIRCULAR

**Subject:** Proposed amendment in the Recruitment Rules for the post of Research Assistant, Junior Research Assistant and Computer in Pay Research Unit of this department.

The undersigned is directed to refer above mentioned subject and in terms of DoP&T's OM No. AB/14017/61/2008-Estt(RR) dated 13<sup>th</sup> Oct, 2015, all stakeholders are requested to submit their comments, if any, to the undersigned, to the proposed amendment/revision in the Recruitment Rules for the post of Research Assistant, Junior Research Assistant and Computer in Pay Research Unit of this department within 30 days from the date of issuance of this OM.

  
(P. Angels)

Under Secretary to the Govt. of India  
Tel: 23095695

Encl: As above

To,

All the concerned officials.

**Comparative Statement of amendments proposed for the post of Research Assistant**

S.No		Existing Rule	Amendment Proposed
1	Name of post	<b>Research Assistant</b>	<i>No change</i>
2	Number of post	02* (two)(2007) Subject to variation dependent on work load.	<b>02* (two)(2019)</b> Subject to variation dependent on work load.
3	Classification	General Central Service Group 'B' (Non-Gazetted) Non-Ministerial	<i>No change</i>
4	Scale of Pay(i)	Rs. 6500-200-10500	<b>Level 7 of the Pay Matrix</b>
5	Whether selection or non-selection post	Selection	<i>No change</i>
6	Whether benefit of added years of service admissible under rule 30 of the CCS(Pension Rules)1972	No	<b>As per DoPT's OM dated 31st March, 2015, this point should not be incorporated.</b>
7	Age limit for Direct Recruits	30 years (Relaxable for Govt. servants upto 5 years in accordance with the instructions or orders issued by the Central government. Relaxable for Scheduled Castes/ Scheduled Tribes candidates as per instructions of the Central Government.) <b>Note :</b> The crucial date for determining the age limit shall in each case be the closing date for the receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul & Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.	<i>No change</i>
8	Educational and other qualifications required for Direct Recruits	<b>Essential:</b> 1. Master's Degree in Statistics/Operations Research or Mathematics/Economics/Commerce (with Statistics) of a recognized University or equivalent. 2. Two years' experience of work involving collection, compilation, analysis and interpretation of statistical data.  <b>Note1:</b> Qualification are relaxable at the discretion of the Staff	<i>No change</i>

**Comparative Statement of amendments proposed for the post of Research Assistant**

		<p>Selection Commission in case of candidates otherwise well qualified.</p> <p><b>Note 2:</b> The qualification(s) regarding experience is/are relaxable at the discretion of the Staff Selection Commission in the case of Candidates belonging to Scheduled Castes and Scheduled Tribes, if, at an stage of selection, the Staff Selection commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.</p> <p><b>Desirable:</b>                      (i) Experience in designing and preparing suitable schedules for collection of statistical data on a large scale.                      (ii) Experience in handling computational work.                      (iii) Experience of statistical work through sample surveys.</p>	
9	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes	No	<b>No change</b>
10	Period of probation, if any	2 years	<b>Not Applicable</b>
11	Method of recruitment whether by direct recruitment or by promotion/ or by deputation/transfer and percentage of the posts to be filled by various methods	50% by promotion, failing which by deputation or absorption and 50% by direct recruitment	<b>50% by Promotion, failing which by deputation and 50% by direct recruitment failing which by Promotion failing which by deputation.</b>
12	In Case of recruitment by promotion/ deputation/ absorption grades form	<b>Promotion:</b> Junior Research Assistant in the pay scale of Rs. 5000-8000 with six years of regular service.	<b>Promotion:</b> Junior Research Assistant in Pay Level 6 with <b>five years'</b> of regular service.

**Comparative Statement of amendments proposed for the post of Research Assistant**

	<p>which promotion/ deputation/ absorption to be made</p>	<p>Note: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/eligibility service.</p> <p><b>Suitability Clause:</b> The suitability of the regular holder of the post of Research Assistant will be initially assessed by the competent authority for appointment to the upgraded post of Research Assistant in the scale of Rs. 6500-200-10500. If assessed 'suitable' he shall be deemed to have been appointed to the post at the initial constitution. If assessed 'not suitable' for appointment to the upgraded scale of pay he shall continue to be in the revised scale of Rs. 5500-175-9000 and his case would be reviewed every year.</p> <p><b>Deputation:</b> Officers under the Central Government or State Governments or Union Territories: (a)(i) holding analogous post on regular basis in the parent cadre/department; or (ii) with three years' service in the grade rendered after appointment thereto on as regular basis in the scale of pay of Rs. 5500-9000 or equivalent in the parent cadre/department; or  (iii) with six years' service in the grade rendered after appointment thereto on as regular basis in the scale of pay of Rs. 5000-8000 or equivalent in the parent cadre/department ;and (b) possessing the educational qualifications and experience prescribed for direct recruits under columns 8.</p>	<p>Note: <b>No change</b></p> <p><b>Suitability Clause:</b> The suitability of the regular holder of the post of Research Assistant will be initially assessed by the competent authority for appointment to the upgraded post of Research Assistant in the Pay <b>Level 7 of Pay Matrix</b>. If assessed 'suitable' he shall be deemed to have been appointed to the post at the initial constitution. If assessed 'not suitable' for appointment to the upgraded <b>Level of pay</b> he shall continue to be in the Pay <b>Level 7 of Pay Matrix</b> and his case would be reviewed every year.</p> <p><b>Deputation:</b> Officers under the Central Government or State Governments or Union Territories: (a)(i) holding analogous post on regular basis in the parent cadre/department; or (ii) with three years' service in the <b>Pay Level</b> rendered after appointment thereto on as regular basis in <b>the Level 6 of Pay Matrix</b> or equivalent in the parent cadre/department; or  (iii) with <b>five</b> years' service in the Pay Level rendered after appointment thereto on as regular basis in <b>the Level 6 of Pay Matrix</b> or equivalent in the parent cadre/department ;and (b) possessing the educational qualifications and experience prescribed for direct recruits under <b>columns 7</b>.</p>
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**Comparative Statement of amendments proposed for the post of Research Assistant**

		<p><b>Note 1:</b> The department officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputations shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note 2:</b> The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years.</p> <p><b>Note 3:</b> The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications.</p>	<p><b>Note 1: No change</b></p> <p><b>Note 2: No change</b></p> <p><b>Note 3: No change</b></p>
13	If a Departmental promotion Committee exists, what is its composition	<p>Group 'B' Department Promotion Committee (for promotion and confirmation) :</p> <ol style="list-style-type: none"> <li>1. Deputy Secretary/ Director (Administration) - Chairman</li> <li>2. Senior Research Officer (Pay Research Unit) - Member</li> <li>3. Deputy Secretary (from another department of the Ministry of Finance) - Member</li> </ol>	<p><b>Group 'B'</b> Department Promotion Committee Consisting of :</p> <ol style="list-style-type: none"> <li>1. Deputy Secretary / Director (Administration), D/o Expenditure -- Chairman</li> <li>2. <b>Deputy Secretary /Director (Pay), D/o Expenditure-- Member</b></li> <li>3. Deputy Secretary /Director (Administration) - Member (from another department of the Ministry of Finance)</li> </ol>
14	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	<p>Consultation with Union Public Service Commission necessary while making appointing an officer on deputation, and for amending or relaxing any provision of these rules.</p>	<p><b>No change</b></p>

## Comparative Statement of amendments proposed for the post of Research Assistant

### Justification:

- (i) **Column 4:** Rs. 6500-200-10500 has been changed to Rs. 4600 GP in the 6th CPC and as per 7th CPC, it is changed to Level 7 of the Pay matrix.
- (ii) **Column 6:** This column has been removed from the RRs as per DopT's OM dated 31.03.2015.
- (iii) **Column 10:** Period of Probation is not applicable, since the promotion is from one grade to another within the same Group [from JRA (Group B) to RA (Group B)] as per DoPT's OM dated 31st March, 2015.
- (iv) **Column 11:** Mode of recruitment may be changed to **"50% by Promotion, failing which by deputation and 50% by direct recruitment failing which by Promotion failing which by deputation**, so as to promote incumbents who are stagnating in feeder posts.
- (v) **Column 12:** JRA in Pay Research Unit 6 years' regular service in the grade may be changed to 5 years' regular service as per RR Guildelines and (DOPT OM No. AB 14017/61/2008-Estt. (PR) dated 24.3.2009 and dated 12.03.2010).
- (vi) **Column 13:** In the composition of DPC, Senior Research Officer may be replaced by Deputy Secretary/Director (Pay) as member, since no post of Senior Research Officer is available in PRU.

**Comparative Statement of amendments proposed for the post of Junior Research Assistant**

<b>S.No</b>		<b>Existing Rule</b>	<b>Amendment Proposed</b>
1	Name of post	<b>Junior Research Assistant</b>	<i>No change</i>
2	Number of post	02* (two)(2006) Subject to variation dependent on work load.	<b>02* (two)(2019)</b> Subject to variation dependent on work load.
3	Classification	General Central Service Group 'C' (Non-Gazetted) Non-Ministerial	<b>General Central Service Group 'B' (Non-Gazetted) Non-Ministerial</b>
4	Scale of Pay(i)	Rs. 5000-150-8000	<b>Level 6 of the Pay Matrix</b>
5	Whether selection or non-selection post	Selection	<i>No change</i>
6	Whether benefit of added years of service admissible under rule 30 of the CCS(Pension Rules)1972	Not Applicable	<b>As per DoPT's OM dated 31st March, 2015, this point should not be incorporated.</b>
7	Age limit for Direct Recruits	30 years (Relaxable upto 35 years for Government servants in accordance with the instructions or orders issued by the Central Govt. which will further be relaxed by 5 year in the case of candidates belonging to Scheduled Castes or Scheduled Tribes and other special categories of persons.  <b>Note :</b> The crucial date for determining the age limit shall in each case be the closing date for the receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul & Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep. In respect of candidates recommended through the Employment Exchanges, the crucial date for determining the age limit in each case shall be	<b>Not Applicable</b>

**Comparative Statement of amendments proposed for the post of Junior Research Assistant**

		the last date upto which the Employment Exchanges are asked to submit the names.	
8	Educational and other qualifications required for Direct Recruits	<p><b>Essential:</b></p> <p>1. Degree in Statistics of Mathematics or Economics with Statistics and</p> <p>2. Experience in Computation work for a period of two years.</p> <p><b>Note:</b> The qualification regarding experience is relaxable at the discretion of the Staff Selection Commission or Competent Authority in the case of candidates, belonging to Scheduled Cates or Scheduled Tribes if any stage of selection the Staff Selection Commission or Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them:</p> <p><b>Desirable:</b> Knowledge of wage of salary structure and condition of service in Government or any public or private sector.</p>	<b>Not Applicable</b>
9	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes	Not Applicable	<b>No change</b>
10	Period of probation, if any	2 years	<b>No change</b>
11	Method of recruitment whether by direct recruitment or by promotion/ or by deputation/transfer and percentage of the posts to be filled by various methods	50% by promotion, failing which by deputation or absorption and 50% by direct recruitment	<b>100% by Promotion failing which by deputation.</b>
12	In Case of recruitment by	<b>Promotion:</b> Computer in Pay Research Unit 8 years' regular	<b>Promotion:</b> Computer in Pay Research Unit with



**Comparative Statement of amendments proposed for the post of Junior Research Assistant**

	promotion/ deputation/ transfer grades form which promotion/ deputation/ transfer to be made	<p>service in the grade.</p> <p>Deputation:</p> <p>(i) Central Government servants with 3 years experience of computational work holding analogous posts, or with 8 years service in the pay scale of Rs. 4000-6000 and</p> <p>(ii) Possessing the educational qualifications prescribed in Column Number 8</p> <p><b>Note:</b> The departmental officers in the feeder category who are in direct line promotion shall not be considered for appointment by deputation. Similarly, the deputations shall not be eligible for being considered for appointment by promotion. (Period of Deputation, including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department shall ordinary not exceed 3 years).</p>	<p><b>10 years'</b> regular service in the grade.</p> <p>Deputation:</p> <p>(i) Central Government servants with 3 years experience of computational work holding analogous posts, or <b>with 10 years of</b> service in the <b>Level 4</b> and</p> <p>(ii) Possessing the educational qualifications prescribed in <b>Column Number 7</b></p> <p><b>Note: No change</b></p>
13	If a Departmental promotion Committee exists, what is its composition	<p><b>Group 'C' Department Promotion Committee Consisting of :</b></p> <ol style="list-style-type: none"> <li>1. Deputy Secretary or Director (Administration), D/o Expenditure -- Chairman</li> <li>2. Deputy Secretary or Director (Pay), D/o Expenditure-- Member</li> <li>3. Deputy Secretary or Director (Administration) -- Member (from another Department of the Ministry of Finance)</li> </ol>	<p><b>Group 'B' Department Promotion Committee Consisting of :</b></p> <ol style="list-style-type: none"> <li>1. Deputy Secretary or Director (Administration), D/o Expenditure -- Chairman</li> <li>2. Deputy Secretary or Director (Pay), D/o Expenditure-- Member</li> <li>3. Deputy Secretary or Director (Administration) -- Member (from another Department of the Ministry of Finance)</li> </ol>
14	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable	<b>No change</b>

## Comparative Statement of amendments proposed for the post of Junior Research Assistant

### Justification:

- (i) **Column 3:** As per DoPT's Notification F.No. 11012/7/2008-Estt(A.) dated the 1<sup>st</sup> January, 2014, all Central Civil Post carrying a Grade Pay of Rs. 4200 comes under **Group B** post.
- (ii) **Column 4:** Rs. 5000-150-8000 has been changed to Rs. 4200 GP in the 6th CPC and as per 7th CPC, it is changed to Level 6 of the pay matrix.
- (iii) **Column 6:** This column has been removed from the RRs as per DoPT's OM dated 31.03.2015.
- (iv) **Column 7, 8, 9 and 11:** Since, mode of recruitment is 100% by promotion failing which by deputation. Therefore, the entry should be **Not Applicable** for Direct Recruit.
- (v) **Column 12:** Computer in Pay Research Unit 8 years' regular service in the grade may be changed to 10 years' regular service as per RR Guidelines and DOPT OM No. AB 14017/61/2008-Estt. (PR) dated 24.3.2009.

## Comparative Statement of amendments proposed for the post of Computer

S.No		Existing Rule	Amendment Proposed
1	Name of post	Computer	<i>No change</i>
2	Number of post	04* (four)(2006) Subject to variation dependent on work load.	<b>04* (four) (2019)</b> Subject to variation dependent on work load.
3	Classification	General Central Service Group 'C' (Non-Gazetted) Non-Ministerial	
4	Scale of Pay	Rs. 4000-100-6000	<b>Level 4 of the Pay Matrix</b>
5	Whether selection or non-selection post	Not Applicable	<i>No change</i>
6	Whether benefit of added years of service admissible under rule 30 of the CCS(Pension Rules)1972	Not Applicable	<b>As per DoPT's OM dated 31st March, 2015, this point should not be incorporated.</b>
7	Age limit for Direct Recruits	26 years (Relaxable upto 35 years for Government servants in accordance with the instructions or orders issued by the Central Govt. which will further be relaxed by 5 year in the case of candidates belonging to Scheduled Castes or Scheduled Tribes and other special categories of persons. <b>Note :</b> The crucial date for determining the age limit shall in each case be the closing date for the receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul & Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep. In respect of candidates recommended through the Employment Exchanges, the crucial date for determining the age limit in each case shall be the last date upto which the Employment Exchanges are asked to submit the names.	<b>Between 18 and 25 years</b> (Relaxable upto 35 years for Government servants in accordance with the instructions or orders issued by the Central Govt. which will further be relaxed by 5 year in the case of candidates belonging to Scheduled Castes or Scheduled Tribes and other special categories of persons.  <b>Note: No change</b>
8	Educational and other qualifications required for Direct Recruits	Essential: 1. Degree with Economics or Statistics of Mathematics as a subject from any recognized University.	<i>No change</i>
9	Whether age and educational qualification	Not Applicable	<i>No change</i>

**Comparative Statement of amendments proposed for the post of Computer**

	prescribed for direct recruits will apply in the case of promotes		
10	Period of probation, if any	2 years	<b>No change</b>
11	Method of recruitment whether by direct recruitment or by promotion/ or by deputation/transfer and percentage of the posts to be filled by various methods	By deputation/absorption failing which by direct recruitment	<b>No change</b>
12	In Case of recruitment by promotion/ deputation/ transfer grades form which promotion/ deputation/ transfer to be made	<p><b>Deputation/ Absorption:</b> Persons holding analogous or equivalent posts under the Central Government or posts in the scale of Rs. 3050-4590 with eight years regular service in the grade. They must possess the qualifications prescribed in Column No. 8 (for direct recruitment). (Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department shall ordinarily not exceed 3 years).</p>	<p><b>Deputation:</b> Persons holding analogous or equivalent posts under the Central Government or posts in the <b>Level 2</b> of the Pay Matrix with eight years regular service in the grade. They must possess the qualifications prescribed in <b>Column No. 7</b> (for direct recruitment). (Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department shall ordinarily not exceed 3 years).</p>
13	If a Departmental promotion Committee exists, what is its composition	<p><b>Group 'C' Department Promotion Committee Consisting of :</b> 1. Deputy Secretary or Director (Administration), D/o Expenditure --Chairman 2. Deputy Secretary or - Director (Pay), D/o Expenditure-- Member 3. Deputy Secretary or Director (Administration) -- Member</p>	<b>No change</b>

## Comparative Statement of amendments proposed for the post of Computer

		(from another Department of the Ministry of Finance)	
14	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable	<i>No change</i>

### Justification:

- (i) **Column 4:** Rs. 4000-100-6000 has been changed to Rs 2400 GP in the 6<sup>th</sup> CPC and as per 7<sup>th</sup> CPC, it is changed to Level 4 of the pay matrix.
- (ii) **Column 5 & 7:** Age limit of Direct Recruits may be changed from 26 years to 'between 18 and 25 years' as per DoPT's OM dated 31.03.2015.