

**No.A-33025/01/2017-Ad.I**  
**Government of India**  
**Ministry of Finance**  
**Department of Expenditure**

North Block  
New Delhi, the 23<sup>rd</sup> February, 2017

Subject: - Internship Programme of Department of Expenditure

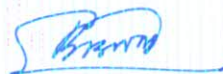
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The objective and guidelines/salient features of the Internship Programme of the Department of Expenditure for Undergraduates of five year integrated course/ Graduates pursuing Post Graduation or pursuing Research are given below:

Objective	<ul style="list-style-type: none"><li>❖ To familiarize willing and eligible undergraduates pursuing five year integrated courses and Graduates pursuing post-Graduation/ post-Graduates pursuing Research with the overall process of formulation of economic policies of the Government.</li><li>❖ The internship is neither a job nor any such assurance for a job in the Department of Expenditure.</li></ul>
Eligibility	<p>Indian national pursuing post – Graduation Research Courses <u>in Economics/Finance/Management and in the 4<sup>th</sup> and 5<sup>th</sup> year of 5 year integrated Course in Law/any other professional course from Universities/ Institutions of National and International repute are eligible to apply for the internship provided-</u></p> <p>(a) Student pursuing post-graduate course should have obtained a first class Graduate degree;</p> <p>(b) Research Scholars Pursuing course in Economics/Finance/Management, should have obtained at least 50% marks in Post-Graduation; and</p> <p>(c) Students in the 4<sup>th</sup> &amp; 5<sup>th</sup> year of the 5 year integrated Law course should have obtained at least 80% marks in their 12<sup>th</sup> Class examination.</p>
Duration	Duration of internship will be from <u>two to six months</u> at different points of time during financial year 2017-18
Token Remuneration	Token remuneration @ Rs 10,000/- per month per intern, payable on satisfactory completion of their internships and on submission of their Report/Paper.
Declaration of Secrecy	Interns will be required to furnish to the Department a declaration of secrecy before reporting for the Internship.
Logistics of Support	Interns will be provided with the necessary logistics support i.e. office space and computer with internet facility.

Placement	The interns would be attached with one of the DS/Director level officer in the different Divisions of the Department of Expenditure keeping in view the areas of interest expressed by the candidates and as per the preference of that Division.
Submission of paper	The interns will be required to present to the Head of the Division a Report/Paper on the allotted subject at the end of the internship. Simultaneously, they will also be required to give to the concerned HÖD their mandatory feedback on their experience of the Programme, monitoring and supervision by the Director/JS concerned.
Certificate of Internship	Certificates will be issued to the interns on satisfactory completion of their internship and on submission of their Report/Paper and its evaluation by the DS/Director level officer in the concerned Division.
How to apply	The interested and eligible students are to send their applications, along with their CVs in the enclosed proforma to D.S. (Admin), Department of Expenditure, Room No. 76 North Block, New Delhi latest by 15 <sup>th</sup> March, 2017, for the month of April and May, 2017. Thereafter, the applications may be submitted by the 1 <sup>st</sup> of the month preceding the month from which they intend to join.
Selection	All the applications will be scrutinized by the Selection Committee. Offers will sent to selected interns subject to availability of slots, consent of the concerned Division and approval of the Selection Committee. The Department shall accommodate interns not exceeding five at any point of time.

2. The details of the Programme are available on the Website (<https://www.finmin.nic.in/>) of the Ministry of Finance. Willing and eligible students are requested to send their applications in the enclosed proforma to the "Section Officer (Admn-I), Department of Expenditure, Room No.264-B, North Block, New Delhi"



(S.K. Biswas)

Under Secretary to Govt. of India

Ph: 23095695

To

The Senior Technical Director, NIC, North Block, New Delhi with the request to put the Scheme on the Website of the Ministry of Finance.

